

Spotswood Soccer Club – Criminal Background Check Policy

In order to provide a safe environment for our children to play soccer and to make sure that no adults with serious criminal histories are involved with the children, the Executive Board the Spotswood Soccer Club has adopted the following policy:

- 1.) All board members, coaches, and assistant coaches, involved with any travel or recreation team must go through a criminal background check in order to coach in the Club or be involved with any Spotswood Soccer Club team.
- 2.) Prior to the fall soccer season, or prior to becoming a coach (whichever is earlier), any person wishing to coach must go through a criminal background check. This process must be repeated every two years.
- 2.) If the Club receives a report that any individual involved with the Spotswood Soccer Club has a criminal history involving a conviction for any crime listed in paragraph #5 of this policy, then that individual will be immediately suspended from the Club. That person will be notified by the Club that a background check has revealed a criminal history and that they have been suspended from the Club. That person will be given the opportunity to meet with a committee to discuss the criminal history.
- 3.) Any individual referred to in paragraph #2 above, who refuses to meet with the Board committee will be suspended indefinitely from the Club and will not be allowed to participate with any team.
- 4.) If the individual meets with a committee the committee will review the criminal history with the individual and make a recommendation to the Board as to whether that person should be allowed to coach or be otherwise involved with the Club. The Board will then vote on that recommendation as soon as possible. The vote may be taken by email or by phone. The individual will be notified immediately of the Board decision and a report will be made to NJYSA and all other appropriate leagues.

5.) A person may be disqualified from serving as a board member, volunteer, coach, of the Spotswood Soccer Club if that person's criminal history record background check reveals a record of conviction of any of the following crimes and offenses:

a. In New Jersey, any crime or disorderly persons offense:

(1) involving danger to the person, meaning those crimes and disorderly persons offenses set forth in N.J.S.2C:11-1 et seq. (Homicide), N.J.S.2C:12-1 et seq. (Assault, Reckless Endangering, Threats), N.J.S.2C:13-1 et seq. (Kidnapping), N.J.S.2C:14-1 et seq. (Sexual Offenses) or N.J.S.2C:15-1 et seq. (Robbery);

(2) against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in N.J.S.2C:24-1 et seq.;

(3) involving theft as set forth in chapter 20 of Title 2C of the New Jersey Statutes;

(4) involving any controlled dangerous substance or controlled substance analog as set forth in chapter 35 of Title 2C of the New Jersey Statutes except paragraph (4) of subsection a. of N.J.S.2C:35-10.

b. In any other state or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly person's offenses described in subsection a. of this section.

Privacy of information

Spotswood Soccer Club is very concerned about the privacy of the information provided by its members and will not disclose any information received to any 3rd party without the express written consent of the person

providing the information. Any information received is used strictly for the purpose of conducting a criminal background check to ensure that no person working with the children of the Spotswood Soccer Club has any criminal background that would endanger the children participating in the Club as set forth in this policy. Any background check information received by the Club is only disclosed to those Board members who are directly involved with the person in question. Any background check information is maintained by the Club for 2 years in accordance with the NJYSA Kidsafe policy. At the end of 2 years, the information is deleted from any Club databases. Any member has the right to request a copy of any information received as a result of any criminal background check by contacting the Board member responsible for the criminal background checks.

In addition, all Kidsafe disclosure forms which are completed by the coaches are maintained by the Club in a secure facility for a period of 2 years in accordance with the NJYSA Kidsafe policy.